



Secure Online Submission Portal for ISEA Mkt Data Reports

Intro & Launch
June 2023



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Today's agenda

- Intro the new submission portal & process
 - Who?
 - What?
 - When?
 - Where?
 - *Why?*
- Portal & process demo
- Next steps
- Q & A

*****anti-trust reminder*****



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WHY?

- streamline the overall program's operations
- enhance the security of the submission process
- level-up the practices around protecting your confidential business information
- reduce the email traffic



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Who, what, when, where

Who? – “submitters” of data reports

What? – a new, improved process for submitting reports

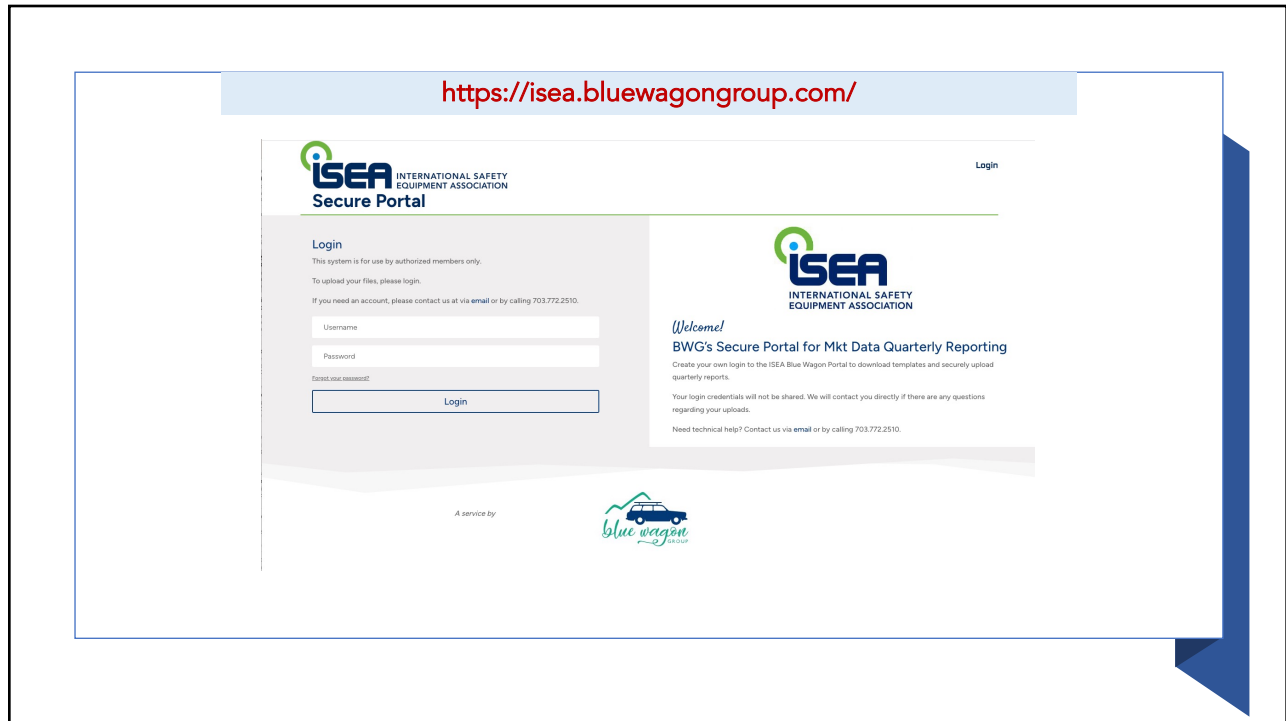
When? – ready for Q2-2023 reports

Where? – a **private**, secure server

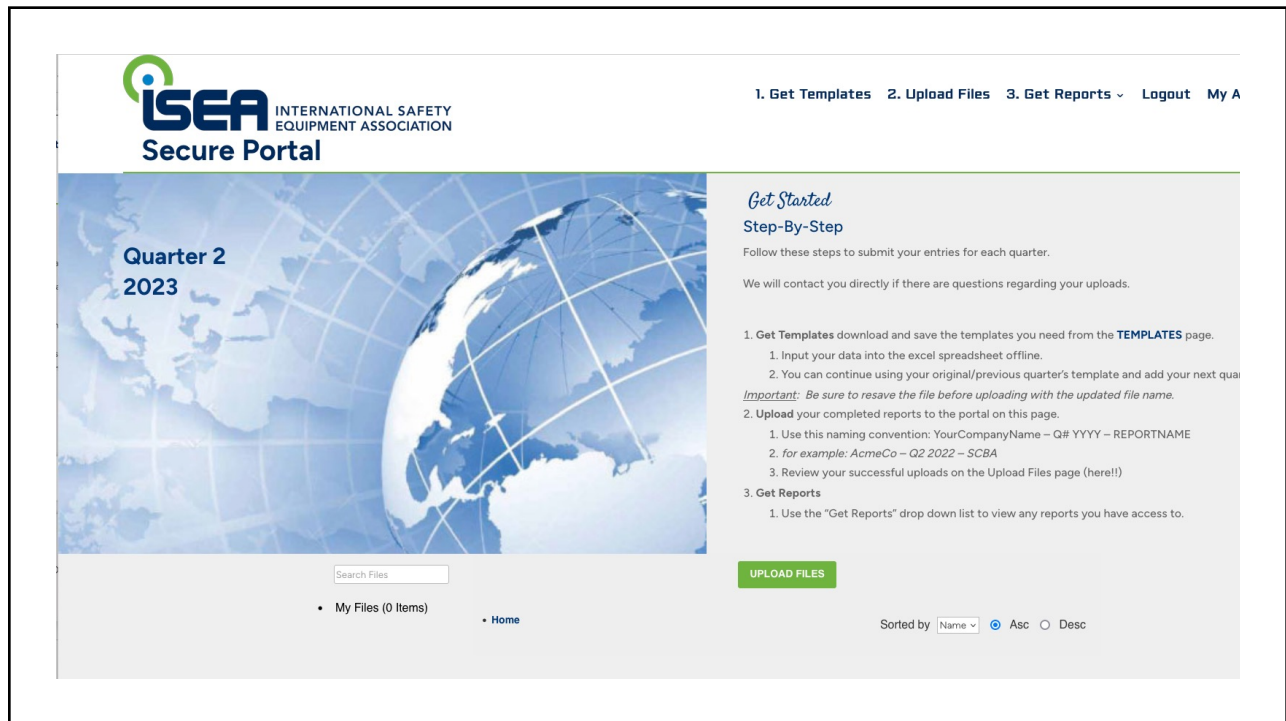


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ISEA INTERNATIONAL SAFETY EQUIPMENT ASSOCIATION
Secure Portal

1. Get Templates 2. Upload Files 3. Get Reports ▾ Logout My Account

Quarter 2 2023

Get Started Step-By-Step

Follow these steps to submit your entries for each quarter.

We will contact you directly if there are questions regarding your uploads.

1. **Get Templates** download and save the templates you need from the **TEMPLATES** page.
 1. Input your data into the excel spreadsheet offline.
 2. You can continue using your original/previous quarter's template and add your next quarter's data.

Important: Be sure to resave the file before uploading with the updated file name.
2. **Upload** your completed reports to the portal on this page.
 1. Use this naming convention: YourCompanyName - Q# YYYY - REPORTNAME
 2. for example: AcmeCo - Q2 2023 - SCBA
 3. Review your successful uploads on the Upload Files page (here!!)
3. **Get Reports**
 1. Use the "Get Reports" drop down list to view any reports you have access to.

SEARCH FILES

• My Files (3 Items) • Home

UPLOAD FILES

Sorted by Name ▾ Asc Desc

- bluewagon-q2-... [XLSX]
- bluewagon-q2-... [XLSX]
- bluewagon-q2-... [XLSX]

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Reporting Templates

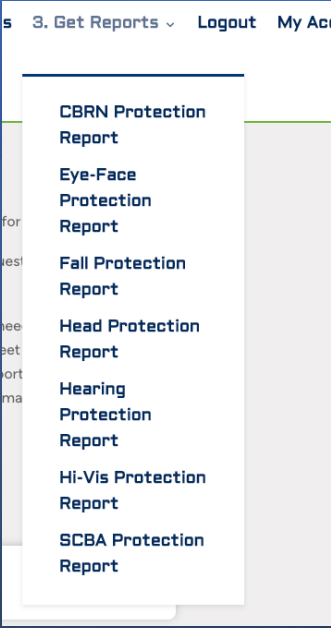
Click the link to download a template:

- CBRN Template
- EYE&FACE Template
- FALL Template
- HEAD Template
- HEARING Template
- HIVIS Template
- SCBA Template

A service by

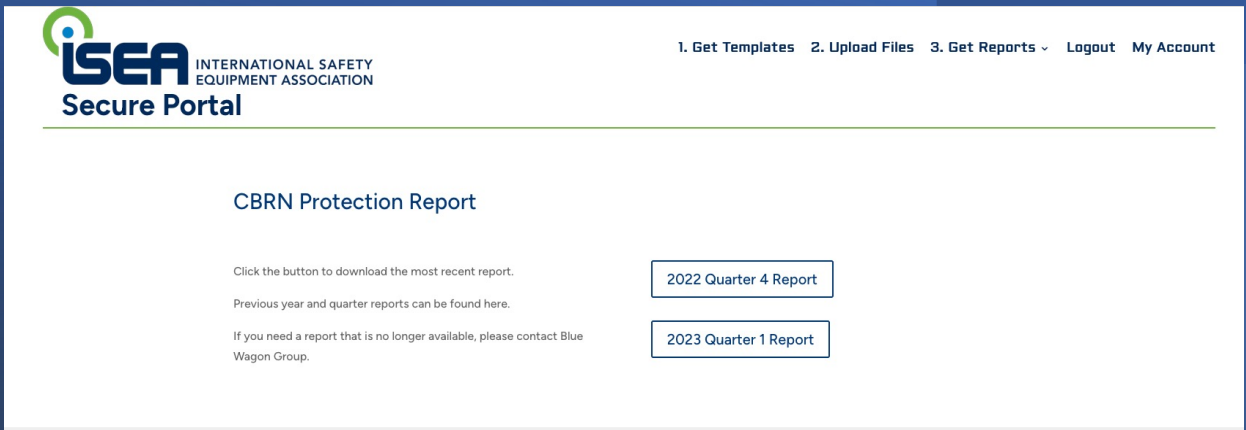
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When aggregate reports are ready for distribution, USERS will be notified via email and instructed to log in and download the latest report.



In this dropdown menu, USERS will only see and be authorized to access groups they participate in.

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Secure Portal

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CBRN Protection Report

Click the button to download the most recent report.


Previous year and quarter reports can be found here.

If you need a report that is no longer available, please contact Blue Wagon Group.

2022 Quarter 4 Report

2023 Quarter 1 Report



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What's next?

★ June 15 ★

- 1) BWG will email a pdf user guide and a link to this recorded webinar for reference
- 2) email notification from portal – user account established
- 3) follow the instructions to log in and set your password
(make a note of your password!)
- 4) explore the site in prep for uploading your Q2 files in the coming weeks; download a fresh template if needed
- 5) email to confirm notifications
- 6) log out *(always!)*

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